

# PROVIDER BULLETIN



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September 20, 2018

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This Provider Bulletin applies to the lines of business and Provider types checked below:

<input checked="" type="checkbox"/> PHP (Medicare)	<input checked="" type="checkbox"/> Primary Care Physicians	<input checked="" type="checkbox"/> Specialists
<input checked="" type="checkbox"/> PHC (Medicaid)	<input checked="" type="checkbox"/> Ancillary	<input checked="" type="checkbox"/> Hospitals

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*This bulletin is intended for all Providers who are contracted with any or all of the following products: PHP, (Managed Medicare) PHC, (Managed Medicaid) or the AHF Ryan White program and submitted a claim to the Plan for any 2018 dates of service.*

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The purpose of this bulletin is to request an updated W-9 from all Providers who have submitted a claim for any PHP, PHC or AHF services in 2018.

**Simply fax your current W-9 to: (888) 971-4418  
Attn: Provider Data Management**

Your W-9 will ensure proper payment is made to you/your organization for services rendered as well as ensure accurate information is reported to the IRS via 1099.

*You are receiving this bulletin reminder because PHP/PHC/AHF does not have a current W-9 on file for your organization. Please submit a W-9, using the 2017 updated version—copy provided—and make sure all appropriate fields are completed. The W-9 must be signed, dated and the effective date can be separately specified by providing it anywhere in the margin of the W-9. Please include a phone number or email address so you can be contacted if the W-9 is incomplete.*

This Provider Bulletin is not intended to replace or conflict with any requirements outlined in your signed Agreement with AHF, PHP or PHC. If you have any questions or suggestions contact the Provider Relations Department at 954.522.3132 or email to [remon.walker@phcplans.org](mailto:remon.walker@phcplans.org)

