

PROVIDER Bulletin



January 12, 2021

This Provider Bulletin applies to the lines of business and provider types checked below:

PHP (Medicare) Primary Care Physicians Specialists
 PHC (Medicaid) Hospitals Ancillary AHF Grants

Delegation Responsibilities and Standards

PHC/PHP (Health Plan) would like to remind all delegated groups of our mutual goal in providing quality, timely, and accurate covered services to plan members to optimize processing of delegated rosters. To ensure compliance with Health Plan standards, federal laws, state laws, regulations, and CMS instructions, the following table identifies the Providers responsibilities required by Health Plan. All required reports and program documents are to be submitted to Health Plan timely.

Required Information	Submission Timeframes
Credentialing	
Monthly Credentialing/Re-credentialing (including terminations) Report	Monthly, by the 15 th *
List of Providers with identified adverse actions	Monthly/or upon request
Provider Services and Network Management	
Provider Network Roster	Monthly, by the 15 th *
Quarterly Network Rosters	Quarterly, by the 5 th *

**Table timeframes applicable to standard plan policy. Timeframe's within your agreement should be followed.*

Please Note:

Provider Network Roster must include comprehensive provider elements applicable to provider. As such, PHP/PHC would like to provide reference template link as a guide upon roster submissions.

All delegated entities are expected to submit full rosters quarterly, within a timely manner and for more information surrounding PHP's process and requirements, please visit our website at: www.positivehealthcare.org

This Provider Bulletin is not intended to replace or conflict with any requirements outlined in your signed Agreement with AHF or PHP. If you have any questions contact the Provider Relations Department. Florida providers please email Provider Relations Department FLPR@phcplans.org. California providers please email the California Provider Relations Department at CAPR@aidshhealth.org. Georgia providers please email GAPR@positivehealthcare.org.