





MEETING MINUTES

Meeting Type:	Public Policy and Community Advisory Q4 2024		
Meeting Date:	12/10/2024	Meeting Time:	12:00 PM PST
Meeting Location:	Teleconference – Zoom		
Minutes Prepared by:	Michelle Ladyzhenskaya, Marketing and Communications Materials Coordinator		

Attendees:	<p>Joanne Tillman, Health Education Consultant Shirell Wooten, Health Equity Officer Michelle Ladyzhenskaya, Marketing and Comm Coordinator Melissa Ramos, Director of Member Services Laura Morales Gracia, Community Member Edwin Millan, Community Member Aisha Khan, AHF Provider Dennis Lumpkin, PPCAC Member Tomeka Dunnigan, PPCAC Member Ronald Gagnon, PPCAC Member</p> <p>Total Member Attendees: 10</p>
Absentees:	Michael O’Malley, Jaymi Wiley, Emelyne Beneche, Christine Uranaka




Agenda Item	Discussion	Linked Report	Responsible Party	Action Notes
Call to Order	Joanne Tillman called the meeting to order at 12:01 PM PST.			
Welcome and Welcoming Remarks	<p>The meeting began with a welcome to members and a note that recording was being done for note-taking purposes. PHC California discussed member recruitment, emphasizing that they are open to new members and seeking consistent attendance from providers. Members were encouraged to invite potential participants.</p> <p>Committee member shared experience of challenges faced with medication supply. The member also mentioned that the issue started when the pharmacy switched distributors, causing delays in his medication supply. PHC California staff encouraged the member to submit a grievance report and the need for better communication between pharmacies and doctors to prevent such</p>		J. Tillman	M. Ramos to investigate any trends or issues with the pharmacy in question.

	<p>issues. Member suggested that an alert system could be implemented to notify patients and pharmacies when a prescription is due for renewal.</p>			
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Standing Action Items				
Agenda Item	Discussion	Linked Report	Responsible Party	Action Notes
<p>Review previous meeting minutes for approval and action items</p>	<p>Q3 meeting minutes were reviewed and will be available on the website. Approved by S. Wooten. Seconded by D. Lumpkin</p>	 <p>9.10.2024 Q3_PPCAC Minutes_</p>	<p>M. Ladyzhenskaya</p>	
<p>Review Newsletters and Member Materials</p>	<p>J. Tillman led a discussion on the quarterly newsletters for the winter of 2024, seeking feedback from the team on content, layout, and delivery methods. S. Wooten presented the topics covered in the latest newsletter, including coverage renewal, winter activities, clinical trials, and seasonal depression. Committee members shared positive experiences with the newsletter, appreciating the concise and relevant content, and the inclusion of topics related to aging and HIV. Members also expressed openness to switching to a paperless delivery method if necessary. The committee has agreed to continue exploring different delivery methods based on the team's preferences. J. Tillman discussed the benefits of sharing health education resources with others, emphasizing that it's specific to their population and cannot be sent to others. L. Garcia raised a question about the availability of translated materials for Spanish and Russian-speaking members, to which J. Tillman responded that the newsletter is available in Spanish and a tagline</p>	 <p>PHC_winter_25_FIN AL.pdf</p>	<p>S. Wooten</p>	<p>S. Wooten to include tagline with multiple languages in future newsletters.</p>



	with translations is included in other letters.			
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New Business				
Agenda Item	Discussion	Linked Report	Responsible Party	Action Notes
PHC CA PPCAC Charter and Member Expectations	J. Tillman led a review of the 2025 charter and made amendments to it. The committee's purpose is to provide structured input for enrollees and network providers regarding the health plans' operations. The group also discussed the importance of community involvement.	 2024 Public Policy and Community Adv	J. Tillman	J. Tillman to send out 2025 PPCAC charter.
SB 1019	S. Wooten presented an update on SB 1019, a non-specialty mental health service aimed at reducing stigma and improving access to mental health services. J. Tillman sought clarification on how the group could assist in the process and suggested using the website and contacting member services.	 SB 1019 pp 2024.pptx	S. Wooten	
Updates in HIV Presentation	Dr. A Khan provided the group with a brief presentation regarding updates in HIV and prep	 Updates in HIV.pptx	A. Khan	Dr. Khan to follow up with L. Morales Garcia on questions about medication administration for breastfeeding mothers with HIV and their infants.



Action Items		
Agenda Item	Responsible Party	Action Notes
Open Discussion	J Tillman	J. Tillman reminded the group that the 2025 PPCAC Charter will be sent out via email. If any current members have anyone in mind to refer to be a part of the PPCAC Committee, please advise J. Tillman.